

## A fully feature rich MIS product using an adaptable data platform.

This product is one system for many solutions due to it being uniquely intuitive, flexible and fully featured.



## **Let us do the work**

We will manage your entire MIS for you, all funding validations and submissions, provide a full web site, all technical updates, reporting and analysis, all done by our expert teams.

We will assign a MIS manager who will be responsible for data accuracy while you retain control of direct Learner contact where provision clarification is required.

Your staff will have access to our quick enrolment process to efficiently process face-to-face and telephone enrolments on-site.

We will produce informational ILR data on an agreed schedule with supporting data validation, checking and correction in addition to automated reporting directly to your staff.

You will receive fully validated final ILRs for submission to the Hub portal, and be provided with analytical course/enrolment level reporting as well as reports generated from PDSAT and FIS programs.

All MIS services provided are fully supported and provisioned by our MIS administration team with whom you will have direct contact. We take care of all technical aspects of the service internally while you will retain overall management control.

We provide the technical and MIS expertise so you are free to concentrate on provision.

## **Web Front End**

We will provide full management control of your web presence, based upon data, media and information provided by your service. We will maintain this as a WordPress site, supported by Google Analytics and will present recommended changes and web analytic information to you for approval.

## **Learner Web Interface**

We will present, design and maintain the Learner Web Interface. This interface will include course search, course query, venue details, new Learner registration, Learner online enrolment and Learner information and update pages in addition to new features developed by us.

In addition a Moodle system will be provided.

## **Tutor Web Interface**

A tutor web interface will be used to allow tutors to record attendance directly against enrolments. In addition the interface will be used to record awards and qualifications where appropriate for tutors.

## **ILR funding processes**

We will produce informational ILR data on an agreed schedule with supporting data validation, checking and correction in addition to automated reporting to directly to your staff.

Additional funding calculations and analysis will be taken and provided directly to you.

The provided service will produce final ILRs fully validated for submission to the portal and provide you with analysis reporting to the course/enrolment level as well as reporting from PDSAT and FIS.

Consolidated reporting and analysis from the TERMS MIS will be auto-delivered to both your management and staff.

## Support

The entire services will be supported and MIS provisioned by us, with you having direct contact with the MIS administration team. All technical aspects of the service will be dealt with internally, without the need for your input unless there are management level decisions to be made.

The MIS support service will offer advice and guidance to your staff for best input and data practices with regard to the actual provision and will work directly with you for ILR funding decisions.

You shall have full access to the existing Ofsted support service, including the hot line telephone and we will directly support you during Ofsted and similar auditing.

## Finally

View this as a complete solution where we take away the need for technical or MIS expertise, leaving you to concentrate on your provision.

## TERMS Evolution Managed

- ✓ Fully Managed
- ✓ Enrolments
- ✓ Courses, Curriculum and Planning
- ✓ Examinations
- ✓ Online Courses
- ✓ Online Enrolments and Tutor Module
- ✓ Online Survey and D&P
- ✓ Room and Facility Booking
- ✓ Security
- ✓ Funding and Statistics
- ✓ Learners
- ✓ Staff and Tutors
- ✓ Accounting and Finance
- ✓ Reporting and Analysis
- ✓ SSRS and Power BI Reporting
- ✓ WordPress Web Site
- ✓ Helpdesk Support
- ✓ Fully Hosted
- ✓ ISO 27001 Certified
- ✓ Documentation and Training



## **Why host with us?**

Hosting with West March Systems helps you keep your IT overheads low, and lower still when you expand or change locations as there's no need to purchase expensive equipment for staff.

We use a patented connection solution that gives you access to your system using advanced encryption to ensure your data is safe and secure, yet you only need to use a standard web browser.

We will give you first class support without a lot of delays and bureaucracy.

## **Online Training**

We provide live online training and remote online courses. These sessions go through all the basics from connecting into the system through to enrolment and payments, with additional sessions for administration, reporting and analysis, finance and any area that is required for running your service

## **Direct Support**

We pride ourselves in the level and quality of our Support. Unlike many other Support Desks, we do not simply assign a ticket number and respond slowly. Our aim is to support users directly to a quick conclusion of their issues.

## **Book a Demonstration**

We can give you an online demonstration of TERMS and take you through the system. Simply contact us and we will start the process.

## **Request a Quotation**

Let us know the size of your service and we will give you a formal quotation for your system.

## **Find out more**

Find out more about TERMS Evolution and to contact us visit our dedicated product web site at

[www.termsevolution.co.uk](http://www.termsevolution.co.uk)

call us on 08712 342499

or email us via [info@westmarchsystems.co.uk](mailto:info@westmarchsystems.co.uk)